



Executive Members: Santino Mossa, Leana Camarra, Melinda Patera, , Jessica Vitulano,

Executive Members Not Present: Diana Tornatora

Members Present: Amanda-Marie Scolack, Rita Chirinian, Jessica De Angelis, Natalina Fratarcangeli, Michelle Marchese, Emily Tancredi, Stavros Vavougios, Cristina Oliviera Gameiro, Alessandra Tavernese, Erica Zeffiro, Francesca Sciascia, Melanie Iannuzzi, Sabrina De Luca, Sandy Strazza, Christina Ursi, Nancy Di Pietro,

Members Not Present:

Administration: Lynn Neveu (Principal) & Nikki De Crescenzo (Vice Principal)

1. Call to Order

Santino Mossa called the meeting to order at 7:13pm. Santino welcomed all present to the first meeting of the new school year. Santino explained what is home & school- we are a separate entity from the school that helps fundraise money for all St-Paul students to benefit from. Our meetings are held 1x /month except in the winter months they are held online. The dates of our meetings will be on Thursday's October 19 (in person), November 16 (online), February 22 (online), March 21 (online), April 18 (in person), May 16 (in person), and June 12 (in person-elections). All those present must fill out a membership form, fill out a judicial record and pay a fee of \$20. Santino also welcomed Ms. De Crescenzo to our meeting as it is her first time and the new Vice Principal at St-Paul.

Santino mentioned that our welcome event was a success. There were some not so positive comments as unfortunately we found a lot of garbage in the field. Next year we need to be more vigilant and parents should be responsible for their kids. Commissioners Anick Brunet and Vincent Cammisano were both present. There were over 300 people present at our event, good job to all. The food was better than last year an overall success.

2. Adoption of the minutes – June

Leana Camarra motions to approve the minutes of June past; Emily Tancredi seconds the motion. All in favor

H.S. 09-19-23-01

3. Adoption of the Agenda

Michelle Marchese motions to approve the agenda; Natalina Fratarcangeli seconds the motion. All in favor

H.S. 09-19-23-02

4. Reports

a) President's report

Santino already mentioned what he wanted to say. In addition he mentioned that the more volunteers the better. We were 77 grateful volunteers this past Fun Day and we can recruit more.

b) Vice President's report

Leana asked for all those interested in volunteering for a sub-committee to write your name down on the sheets being passed around. The first sub-committee to be formed will be for Halloween. We would like to propose different fundraisers and this year one of our main objectives is to raise enough money for an outdoor classroom. Last year, teachers expressed an interest to acquire funds for this initiative. In the past we have sold chocolate to raise money and we've come to realize the sale of chocolate brings in a lot of return. Leana presented the Laura Secord chocolate boxes (one box sells for \$3 and the other for \$5) each box contains 30 chocolate bars. The higher priced box can make a profit of \$24,000 based on 400 students selling each 1 box. The lower priced box can make a profit of \$14,000. This fundraiser doesn't involve much work on our end and can be easy because most people are back in the office and they sell fast. Amanda asked if parents are obliged to sell chocolate – the answer is no, parents don't want they don't have to. The box will only go home if the parents are choosing to sell it. Laura Secord does not oblige for the entire box to be sold, chocolate bars can be returned to school. Parents are also welcome to make a donation instead of selling a box of chocolates. The chocolates are peanut free.

Leana raised a point for discussion about not wanting to offer too many fundraisers this year because we don't want parents to feel like we solicit them too often and are always asking for money. The Domino's pizza, Chapman's and Fruit Me Up are on-going all year. Last year we offered the Big Box of Cards fundraiser and it worked well. Also in the past, Vincent Sous marins pizza worked well too, where parents picked up fresh pizza kits on a Friday after school to either cook or freeze. Last year we offered a Poinsettias fundraiser which was nice but did not generate as much profit and logistically was difficult to transport the plants to school. Emily mentioned a St-Viateur bagel fundraiser where they deliver the sales of bagels by the dozen to the school. She will look into the details of this fundraiser for us. St-Paul also offered cookie dough fundraisers that worked well but storage can be an issue seeing that we need freezers. Mr. Pretzel is also an option but they arrive raw and need to be cooked. Sandy mentioned that a label company that many use to label school supplies, "Colle a moi" also does online fundraisers with schools- maybe best to plan for the end of year because the timing is not ideal since school already started. Natalie mentioned, "Recettes en pot", prepared meals/cookies can work nicely close to Christmas.

Francesca mentioned that she would like to see more talks about wellness take place in our school. Every grade needs to hear about it because students are very body conscious today. Leana also mentioned that prior to Covid we used to organize spaghetti events, Holiday breakfasts, comedy night, but these require a lot of coordination and man power for it to be successful and have a return on our investment.

Ms. Neveu returned our attention to the discussion of selling chocolates as a fundraiser. She mentioned that it can become a lot of work due to double counting money and more. The idea of allowing parents to opt out is necessary as well as the option to donate. She also

mentioned that we should specify that the parents are responsible to bring back the money for the box and does not recommend asking for the money upfront per box that a parent would like to sell. Amanda also said deadlines have to be respected.

Jessica De Angelis motions to sell Laura Secord chocolate as a fundraiser; Francesca Sciascia seconds the motion. 19 people in favor; 1 abstain

H.S. 09-19-23-03

Santino Mossa motions to vote for the Red Box at \$5 or the Blue box at \$3; Leana Camarra seconds the motion. 10 votes for Red/9 votes for Blue; 1 abstain

H.S. 09-19-23-04

Leana mentioned that the parents will bring money collected when they give back the box. We will create a form to ask parents if they want yes or no and how many. This fundraiser still needs to be approved at GB therefore Ms. Neveu will mention it at the next meeting or by e-vote. Rita suggested to sell the chocolates closer to Valentine's day. Other's suggested to sell closer to Halloween.

Santino Mossa motions to vote for the sale of Laura Secord chocolates before the New Year or after the New Year; Melinda seconds the motion.

15 votes for Before NY/ 4 votes for After NY; 1 abstain

H.S. 09-19-23-05

Amanda wants to know how many will we do throughout the year. We are asking GB for 2 additional fundraisers this year chocolates and one more, to be determined.

c) Membership Chair report

Diana is not present. Leana mentioned that we have 14 new members that signed up this year. The deadline to pay the membership fee of \$20 is October 31st. You can e-transfer or pay cash. Money goes to the QFHSA non profit organization in which we are registered and to remain in good standing. If you would like a volunteer t-shirt please let us know we will purchase them at a low cost for you.

d) Treasurer report

Melinda mentioned that she would like to reiterate some information for the new members of things voted in last year at GB. GB voted that 50% of the money we raise goes toward a project benefitting the school and the remainder of the 50% can be used for fun events for the children such as Halloween, Teacher appreciation, etc. It was also voted at our last meeting in June for a petty cash of \$500 to be used when executives need to make a decision for example on gifts for families that donated more than needed like Productions 6 et 2. We will remain transparent and inform H&S and it is not to be spent needlessly. The \$19,000 H&S raised for the outdoor Pre-k/K structure is coming in 2024. Ms. Neveu also applied for a grant of \$24,000 that will go towards that project. Classrooms received last June – Dyson fans. Most of money raised from Chapman's will go to reimburse the money borrowed for the fans.

The 2023- 2024 graduation committee will receive \$1,175 from H&S to use as needed to make it a memorable year for the students. H&S still has \$900 that hasn't been used yet and was set aside for the Annex to either purchase turf or outdoor recess toys. We will need to decide what we will purchase with those funds or if we prefer to reverse the money back into our account. As of now, we have \$6,600 to allocate towards fun activities for the children. It helped that we did well last year, stuck to budgets so this is the 50% for fun. Our current bank balance is \$30,000. Deadline is Thursday September 21st for the order forms for Chapman's, fruit cups, pizza. This year's Welcome event raised \$7,300 for a profit of \$3,100. Biggest cost was the magician, production 6 et 2, and little miscellaneous items purchased. Most of profit is coming in from the sale of St-Paul gear. We received a donation of Eska water bottles from Stefania Mentone and St-Vincent Sousmarins donated the glass bottles-drinks.

If ever anyone would like to see bank statements or invoices please ask Melinda, or if you want information on what is going on, please reach out.

f) Principal's report

It is the beginning of the year and they are looking forward to a great school year! Ms. Neveu will send a reminder e-mail for Chapman's/fruit me up/pizza orders tomorrow morning. The welcome back event ran smoothly, and she wants to thank and congratulate all of H&S for our hard work because it was an event that represents all of what St-Paul is.

The Terry Fox run is on September 28th, volunteers are still needed. The more volunteers the merrier because we want to ensure a safe event for the 1,300 children present. It is a collaborative initiative with 4 schools in Duvernay; St-Paul, Genesis, St-Vincent and Jules Verne. Volunteers from other schools will also be coming. Back to school is off to a great start. Children are happy. Today was a practice fire drill, and a surprise one will take place eventually. Leana asked if there will be a lockdown practice procedure. Ms. Neveu said yes most likely because of previous events that took place at a local school, but the School board will have a meeting with the police for this matter. Picture day will take place in October, volunteers will also be needed. We are using the same vendor as last year, Foto Click. Ms. Neveu mentioned that we all work very hard and says thank you for being here.

g) GB representative

Ms. Neveu stated that at the AGA assembly which took place on Wednesday September 13th, new members were voted in. There were 11 people present at the meeting not including administration and the first meeting will take place on October 26th.

h) QFHSA report

Nothing to report.

5. Fundraisers

a) Halloween – We are looking for members who would be interested in helping coordinate this event. Sheet is circulating for those who would like to volunteer. Leana mentioned that we should vote on a budget for this event – last year the Halloween decor was donated by

Productions 6 et 2 therefore we were able to come under budget with expenses. It was suggested to Ms. Neveu to check with teachers and staff what they would like to see this year and then we can plan for it accordingly. Ms. Neveu will check with the teachers and communicate back to H&S. Last year we budgeted \$750.00 and it was ample enough.

Stavros Vavougios motions for a \$750.00 budget for Halloween event; Stefania Mentone seconds the motion.

All in favor; 1 abstention

H.S. 09-19-23-0

b) Chapman's & Fruit me up & Domino's pizza- Emily Tancredi volunteered to coordinate this ongoing fundraiser again for the second year. Emily mentioned that Domino's pizza will be offered 1x/month on the last Wednesday of the month. The online form was e-mailed to all parents for those who wish to participate. Chapman's and fruit me up will once again be offered weekly on a rotation basis. Emily mentioned that this year lunch is offered at different times (Pre-k and K at 12, and same for the annex- and at 12:30 in the main building for grade 1 & 2.) Emily believes we will need more volunteers to commit every Wednesday and in order for this to run smoothly.

e) St-Paul Gear – Michelle Marchese, Rita Chirinian and Jessica De Angelis have volunteered to coordinate this ongoing fundraiser again for the second year. Michelle mentioned that at our Welcome back event we made a total of \$5,590 in sales. Of this sale amount minus our cost of gear we profit approximately \$3000. We still have \$960 worth of gear on hand not sold. The next St-Paul gear fundraiser will be held in November. The orders for the first fundraiser will be placed on Monday September 25th. A member asked who our supplier is; the answer is Gianfranco Sports Company. They added new styles this year a long sleeve shirt, a zip up hoodie, a cap and water bottles. Rita mentioned that she would like to see an online store to make this fundraiser easier administratively. Melinda mentioned that it was something we looked into however we need manpower and a budget because there is a monthly cost associated for an online store. We can definitely explore this further and then decide if it is feasible for H&S. A member mentioned that she has a friend who uses Canva and will look into this with her for us.

f) Teacher appreciation: TBD

g) Fun day: This year's fun day will be held on Monday June 17, 2024. In case of rain it will be on Tuesday June 18th.

6) Questions

Date of next meeting will be held on Thursday October 19.

7) Adjournment

Jessica DeAngelis motions to adjourn the meeting; Rita Chirinian seconds the motion. Meeting adjourned at 8:38 p.m.